

ACTION MINUTES
VENTURA LOCAL AGENCY FORMATION COMMISSION
Meeting of Wednesday, SEPTEMBER 17, 2003

9:00 A.M.

1. Call To Order
CHAIR CUNNINGHAM CALLED THE MEETING TO ORDER.
2. Pledge of Allegiance
COMMISSIONER BENNETT LED THE PLEDGE OF ALLEGIANCE.
3. Roll Call
THE CLERK CALLED THE ROLL. PRESENT WERE CHAIR CUNNINGHAM, COMMISSIONERS, LONG, BENNETT, ZARAGOZA, BARAJAS, AND RICHARDSON, ALTERNATE COMMISSIONERS WAUNCH, GRANDSEN AND HESS. DUE TO THE ABSENCE OF COMMISSIONER CURTIS, ALTERNATE COMMISSIONER GRANDSEN WAS A SPECIAL DISTRICTS REPRESENTATIVE.
4. Commission Presentations and Announcements
THERE WERE NO PRESENTATIONS.

COMMENTS FROM THE PUBLIC

5. **Public Comment**
This is an opportunity for members of the public to speak on items not on the agenda.
THERE WERE NO PUBLIC COMMENTS.

COMMISSIONERS AND STAFF

COUNTY:
Steve Bennett
Kathy Long
Alternate:
Linda Parks

CITY:
John Zaragoza, Vice Chair
Evaristo Barajas
Alternate:
Don Waunch

SPECIAL DISTRICT:
Jack Curtis
Dick Richardson
Alternate:
Ted Grandsen

PUBLIC:
Louis Cunningham, Chair
Alternate:
Kenneth M. Hess

EXECUTIVE OFFICER:
Everett Millais
(805) 654-2575

SENIOR PLANNER:
Hollie Brunsky
(805) 654-2866

CLERK:
Debbie Schubert
(805) 654-2576

LEGAL COUNSEL:
Noel Klebaum

6. Approval of Action Minutes of the Regular Meeting of the Ventura LAFCO held July 16, 2003.
**MOTION FOR APPROVAL BY COMMISSIONER RICHARDSON, SECONDED BY COMMISSIONER LONG. COMMISSIONER CURTIS WAS ABSENT. UPON A VOICE VOTE-
APPROVED**

CONSENT ITEMS

7. LAFCO 03-11 Camarillo Sanitary District Annexation – Maddux
**MOTION FOR APPROVAL BY COMMISSIONER LONG, SECONDED BY COMMISSIONER RICHARDSON. COMMISSIONER CURTIS WAS ABSENT. UPON A VOICE VOTE-
APPROVED**

ACTION ITEMS

8. Municipal Service Reviews – Calleguas Creek Watershed Municipal Service Reviews
**EXECUTIVE OFFICER EVERETT MILLAIS PRESENTED THE STAFF REPORT. JOYCE CROSTHWAITE WITH PROJECT DESIGN CONSULTANTS PRESENTED A POWERPOINT PRESENTATION. THE FOLLOWING PERSONS GAVE PUBLIC TESTIMONY: RUSS BAGGERLY, CITY OF OJAI RESIDENT
MOTION TO ACCEPT THE CALLEGUAS CREEK WATERSHED MUNICIPAL SERVICE REVIEW REPORT WITH MINOR TYPOGRAPHICAL AND FORMATTING CORRECTIONS AND TO APPROVE THE RESOLUTIONS FOR EACH OF THE 15 AGENCIES IN THE REPORT MADE BY COMMISSIONER BENNETT, SECONDED BY COMMISSIONER LONG.
UPON A ROLL CALL VOTE WITH ALTERNATE COMMISSIONER GRANDSEN VOTING IN PLACE OF COMMISSIONER CURTIS-
APPROVED UNANIMOUSLY**
9. End of the Year Financial Reports
**EVERETT MILLAIS PRESENTED THE STAFF REPORT.
MOTION TO RECEIVE AND FILE THE END OF FISCAL YEAR 2002-2003 REPORTS AND TO ADJUST THE ADOPTED FISCAL YEAR 2003-2004 BUDGET AS RECOMMENDED MADE BY COMMISSIONER ZARAGOZA, SECONDED BY COMMISSIONER BENNETT.
UPON A VOICE VOTE WITH ALTERNATE COMMISSIONER GRANDSEN VOTING IN PLACE OF COMMISSIONER CURTIS-
APPROVED**

10. October and November or December Meeting Times and Dates
EVERETT MILLAIS PRESENTED THE STAFF REPORT AND DISCUSSED POSSIBLE MEETING DATES AND TIMES FOR NOVEMBER AND DECEMBER.
MOTION TO CANCEL THE NOVEMBER 19, 2003 9:00 MEETING, AND TO CALL SPECIAL MEETINGS FOR OCTOBER 15, 2003 AT 8:30 AM AND FOR DECEMBER 12, 2003 AT 9:00 AM, MADE BY COMMISSIONER BENNETT, SECONDED BY COMMISSIONER LONG.
UPON A VOICE VOTE WITH ALTERNATE COMMISSIONER GRANDSEN VOTING IN PLACE OF COMMISSIONER CURTIS-
APPROVED

EXECUTIVE OFFICER'S REPORT

EVERETT MILLAIS REPORTED TRAVEL CONFIRMATIONS FOR THE UPCOMING CALAFCO ANNUAL CONFERENCE. HE REPORTED ON THE JULY 26 CALAFCO EXECUTIVE BOARD RETREAT, UPDATED THE COMMISSION ON AB 518 AND DISCUSSED THE POSSIBLE EXTENSION OF THE MUNICIPAL SERVICE REVIEW CONTRACT WITH PROJECT DESIGN CONSULTANTS.

COMMISSIONER'S COMMENTS

COMMISSIONER CUNNINGHAM REPORTED ON HIS ATTENDANCE AT A MEETING AT THE CITY OF VENTURA REGARDING SELECTING A NEW CITY MANAGER.
COMMISSIONER LONG REQUESTED A SPECIFIC BREAK PERIOD FROM 11:30 AM TO 1:30PM, FOR THE NOVEMBER 19, 2003 MEETING, IF NECESSARY.

ADJOURNMENT

CHAIR CUNNINGHAM ADJOURNED THE MEETING AT 10:16 AM.